

Appendix A1 – ZONE 3 NRHSAA MEMBERSHIP SCHOOLS

2023-2024

SCHOOL	SCHOOL PHONE	PRINCIPAL	ATHLETIC DESIGNATE
A N Myer Secondary	905-358-5753	Kim Carruthers	Dave Shaw
Centennial Secondary	905-735-0700	Tammy Zonneveld	Bob Frazer
E L Crossley Secondary	905-892-2635	Tyler Graham	Pierre Blanchard
Eastdale Secondary	905-734-7458	Ann Kennerly	Bryan Trush
Franco-Niagara Secondary	905-732-1361	Martin Boudreault	Jay Falardeau
Greater Fort Erie Secondary School	905-991-1132	Fred Louws	Betsy Oort
Niagara Christian Collegiate	905-871-6980	Chris Baird	Ruben Dunnink
Port Colborne High	905-835-1186	Paul Taylor	Jonathan Fletcher
Robert Land Academy	905-386-6203	Ryan Smid	Troy Krywulak
Saint-Jean-de-Brebeuf	905-714-7882	Phil Desjardins	Jason Duthie
Stamford Collegiate	905-354-7409	Neil Sheard	Sam Maingot
Westlane Secondary	905-356-2401	Karen Simpson	Shonesee Devereux

Appendix A2 – ZONE 4 NRHSAA MEMBERSHIP SCHOOLS

2022-2023

SCHOOL	SCHOOL PHONE	PRINCIPAL	ATHLETIC DESIGNATE
DSBN Academy	905-684-8708	Lisa Nazar	Amber Ellis
Eden High	905-646-9884	Kelly Parlatore	Stefanie Pavlovich
Governor Simcoe Secondary	905-934-4006	Teri Thompson	Jamie Brophy
Great Lakes Christian	905-563-5374	Kerri Kennedy	Duane May
Heritage Christian	905-562-7303	Brian Kemper	Gavyn Pols/Jeff Wiersma
Laura Secord Secondary	905-934-8501	Helen Tritchew	Tim Jabs
Sir Winston Churchill	905-684-6349	Matt Wilson	Jaymi Edwards
Smithville Christian	905-957-3255	Ted Harris	Stu Bender
St. Catharines Collegiate	905-687-7301	Carla Piovesana	Adria Campbell
Thorold Secondary	905-227-1188	Janice Sargeant	Heather Sweezey
West Niagara Secondary School	905-945-5416	Mat Miller	Pat Chiarello/Holly Miller

**Appendix B – NOTICE OF MOTION FORM
2023-2024**

Whereas (the reason)

Be it resolved that (the motion)

Please make reference to the CONSTITUTION Page, Article and Section that this motion addresses.

Page Number _____ Article Number _____ Section _____

If this motion addresses a policy found in the SPORT SPECIFIC PLAYING REGULATIONS indicate Page number and Article number.

Sport _____ Page Number _____ Article _____

MOVER _____ SCHOOL _____

SECONDER _____ SCHOOL _____

DATE _____

Appendix C – SPECIAL CONSIDERATION FORM

2023-2024

Student athletes who wish to participate in football, if it is not offered at their home school, may do so if they meet the criteria of Special Consideration (see Article X. Eligibility, Section 3, Special Consideration of the NRHSAA Constitution).

One (1) form per student athlete.

Student / Athlete Name:	
Home School:	
Receiving School:	
<p><i>Student athletes must play for the nearest school in relation to their home school that offers the sport in question within the same school system.</i></p> <p><i>If the nearest school is unwilling to accept the student athlete in question, then the student may go to the next closest school in relation to the home school that offers the sport in question within the same system.</i></p>	
<p>This section is to be completed by the Home School and Receiving School Principal. Both Principals must complete either A or B:</p> <p>A: The above student athlete meets all eligibility requirements needed to participate in sport including the criteria outlined above.</p> <p>Home School Principal: _____</p> <p>Date: _____</p> <p>Receiving School Principal: _____</p> <p>Date: _____</p> <p>B: Exceptional Cases – the above student athlete’s situation is considered to be “exceptional”.</p> <p>Home School Principal: _____</p> <p>Date: _____</p> <p>Receiving School Principal: _____</p> <p>Date: _____</p> <p>Exceptional Cases:</p> <p>A letter must be included from the student and the Home School Principal outlining the reasons for applying under “exceptional consideration”. All documentation must be forwarded to the NRHSAA Athletic Coordinator and Sports’ Convenor. Students who are applying as an “exceptional case” are ineligible for competition until deemed eligible by both principals, the convenor and the Athletic Coordinator.</p>	

Appendix D – SPORT INTENTION SHEET

2023-2024

This sheet must be completed and submitted to the Athletic Convenor at the sport body meeting. Schools that do not submit a Declaration or an Intention Sheet will not be included in the schedule.

SCHOOL: _____ ZONE 3: _____ ZONE 4: _____

SPORT: _____ MALE: _____ FEMALE: _____

CLASSIFICATION: NOVICE _____ JUNIOR A _____ JUNIOR AA _____

SENIOR A _____ SENIOR AA _____ SENIOR AAA _____

DATES THAT THE SCHOOL CANNOT PLAY:

Tournament dates must be included in these dates. NO NRHSAA competition will be changed unless due to extenuating circumstances once the final schedule is issued – schools that are unable to honour the final schedule will forfeit the competition in question.

Novice / Junior / Senior	COACH and/or SCHOOL CONTACT	COACH HOME PHONE NUMBER	COACH E MAIL ADDRESS

PRINCIPAL'S SIGNATURE

DATE

Appendix E – OFSAA TRANSFER APPEAL PROCESS

2023-2024

The Niagara Region High School Athletic Association complies with the O.F.S.A.A. (Ontario Federation of School Athletic Associations) Transfer Policy for all interscholastic activities. The policy stipulates that every student who has been registered as a transfer from another school within the previous twelve (12) months is ineligible for sanctioned events unless he/she appeals and is deemed eligible under one of the four sections of the policy.

APPEALING INELIGIBLE STATUS AFTER TRANSFER

Students who have transferred schools and wish to appeal their ineligible status can do so by obtaining a copy of the 2023-2024 OFSAA Transfer Appeals Form from the Physical and Health Education Department at their school. The form may also be found here: <https://www.nrhsaa.ca/resources/>.

There are four (4) sections listed on the form that the student can use to appeal. The student's reason for appeal must meet the criteria outlined in one of the four sections on the form, otherwise an appeal cannot be submitted. There are no other options for appealing other than the four sections listed on the form.

Complete the form, add any supporting documentation stipulated in the table on page five (5) of the form, collect the necessary signatures and return the form to the Physical and Health Education Department as soon as possible. The form will be forwarded to NRHSAA Office for review by the Transfer Committee.

The local (NRHSAA) Transfer Committee will be the first to review the form. In most cases, if the transfer situation meets one of the four sections outlined on the form, eligibility can be granted at the local level. If the appeal is denied, there are appeal options at the regional and provincial level. There is a fee (refundable if successful) to appeal at both the regional and provincial level.

At all three (3) levels of appeal, the Transfer Committee will determine if the circumstances of the appeal meet one of the four sections outlined on the form. The decision will be based on the information provided on the Transfer Appeal Form so it is important the form is complete with all required additional information attached.

TIMELINES FOR APPEALS

Transfer Committees at all levels have meetings scheduled to review appeals at various times during the school year that coincide with sport seasons. The aim is to provide a review/appeal process that establishes the eligibility status of the student prior to the start of the sport he/she would like to play. Therefore, it is important that students complete and submit the Transfer Form as soon after transferring to a new school as possible.

NEXT STEPS

All decisions on transfer eligibility will be relayed to the student through the Physical and Health Education Department. If eligibility is denied, the student will be informed of the details of the appeal process at the next level.

STUDENT TRANSFERS AND ATHLETIC ELIGIBILITY – FREQUENTLY ASKED QUESTIONS

Q. What is the purpose of this transfer policy?

A. The policy was originally developed out of a concern that players were congregating at schools for sport purposes.

Q. I didn't transfer for sports so why do I have to go through this process?

A. Students who play sports and transfer from one school to another affect teams at the school they are leaving and the school they are coming to. It's important that all students be treated equally, so even if the transfer wasn't for sports, students that played sports at their previous school and wish to play sports at their new school must go through the transfer review process.

Q. I'm not going to be the difference between an average team and a great team so do I still have to go through this process?

A. In the interests of fairness, all students who have played sports at their previous school and wish to play at their new school are required to go through the review process, regardless of their level of athletic ability.

Q. What if the circumstances of my transfer don't fit one of the four sections of the policy?

A. You will not be eligible to play the sports you played at your previous school. You will be eligible to play the sports you didn't play at your previous school.

Q. How long does the review process take?

A. Appeals are reviewed at pre-scheduled meetings throughout the year. Meetings are scheduled in advance of each sport season with the aim of establishing student eligibility before the season begins.

Q. Can I play while the appeal process is going on?

A. Only in team tryouts and practices. You will not be eligible for any pre-season or regular season games, tournaments or O.F.S.A.A. sanctioned events.

Q. What happens if my appeal is turned down?

A. You will have the option of appeal up to the regional level (SOSSA) and subsequently to the provincial level (OFSAA), at which point a decision is final. If the appeal is denied, participation will be limited to those activities you did not play at your previous school.

Appendix F1 – SUPPORTING DOCUMENTATION FOR Bi AND Bii TRANSFERS

2023-2024

This form should be completed by student-athletes who are applying for transfer under sections B(i) or B(ii). This form is to be completed and attached to the OFSAA Transfer Appeal form.

NOTE: THIS FORM MUST BE SIGNED BY THE ATHLETIC DESIGNATES OF BOTH THE SENDING AND RECEIVING SCHOOLS.

Athlete's Name: _____

Date: _____

RECEIVING SCHOOL: _____

Athletic Designate's Name: _____

Athletic Designate's Signature: _____

SENDING SCHOOL: _____

Please list below the sports played at the interschool level during the previous twelve (12) months at the sending school stated above. Participation includes any type of interschool activity such as scrimmages between schools, exhibition games, invitational events, non-league games, etc.

The signature below of the Athletic Designate confirms the information pertaining to the athlete above, is correct.

Athletic Designate's Name: _____

Athletic Designate's Signature: _____

Appendix F2 – SUPPORTING DOCUMENTATION FOR Biii TRANSFERS

This form should be completed by student-athletes who are applying for Transfer under section Biii (local three way transfer). This form is to be completed and attached to the OFSAA Transfer Appeal Form.

Date of application to NRHSAA: _____

Name: _____

Birth Date: _____

Present Residence:

Living With: (Name & Relationship)

Please be specific

Street Apt # City/Town

Postal Code Home Phone #

Date Moved In: _____

Schools:

PRESENT SCHOOL	DATE OF ENTRY	T/S	SCHOOL/CITY
A			
PREVIOUS SCHOOL	DATE OF ENTRY	T/S	SCHOOL/CITY
B			
A			

Sports Played at School B: _____

Documentation Required:

- Confirmation from the athletic designate or official from the previous school (B) that student-athlete did not participate in sport

Note:

- The student transferred to another school for a period of less than one school year and is returning to the school he/she attended prior to the transfer. The student must not have participated in any sports at the interschool level while attending the other school.

To the best of my knowledge the above information is accurate. Any student submitting falsified information will be deemed ineligible for twenty-four (24) months from the date of transfer.

Signature of Student

Signature of School Official

Signature of Parent / Guardian

Name & Title of School Official

Appendix G – DECLARATION FORM FOR FALL SPORTS

2023-2024 (for the following September)

SCHOOL: _____

Schools must declare their intentions to run Fall Sports by the beginning of June. For organizational purposes, please complete the following chart indicating the fall sports in which your school will be participating and send to the NRHSAA athletic coordinator prior to June 1.

SPORT	BOYS and /or GIRLS	COACH'S NAME and /or SCHOOL CONTACT	E MAIL ADDRESSES
BASKETBALL GIRLS	JUNIOR GIRLS' Tier 1 Tier 2		
	SENIOR GIRLS' Tier 1 Tier 2		
CROSS COUNTRY	BOYS' and GIRLS'		
GOLF	BOYS'		
GOLF	GIRLS'		
FIELD HOCKEY GIRLS	VARSITY		
FOOTBALL	JUNIOR		
	SENIOR		
TENNIS	GIRLS Jr. / Sr. / Open		
	BOYS Jr. / Sr. / Open		
VOLLEYBALL BOYS	JUNIOR BOYS' Tier 1 Tier 2		
	SENIOR BOYS' Tier 1 Tier 2		

An Appendix D must be completed for each sport / team that a school wants to participate in, and brought to the first sport specific meeting of the school year. The specific meeting time, date and location of the meeting will be communicated to the system by e mail from the NRHSAA Athletic Coordinator and/or the Convenor.

Appendix H – DECLARATION FORM FOR WINTER SPORTS

2023-2024

SCHOOL: _____

Schools must declare their intentions to run Winter Sports by October 1st. For organizational purposes, please complete the following chart indicating the winter sports in which your school will be participating and send to the NRHSAA athletic coordinator prior to October 1st.

SPORT	BOYS and / or GIRLS	COACH'S NAME and / or SCHOOL CONTACT	E MAIL ADDRESSES
BASKETBALL BOYS	JUNIOR BOYS' Tier 1 Tier 2		
	SENIOR BOYS' Tier 1 Tier 2		
CURLING	BOYS'		
	GIRLS'		
HOCKEY	BOYS' VARSITY		
HOCKEY	GIRLS' VARSITY		
SKIING	BOYS' and GIRLS'		
SNOWBOARDING	BOYS' and GIRLS'		
SWIMMING	BOYS' and GIRLS'		
VOLLEYBALL GIRLS	JUNIOR GIRLS' Tier 1 Tier 2		
	SENIOR GIRLS' Tier 1 Tier 2		
WRESTLING	BOYS' and GIRLS'		

An Appendix D must be completed for each sport / team that a school wants to participate in, and brought to the first sport specific meeting. The specific meeting time, date and location of the meeting will be communicated to the system by e mail from the NRHSAA Athletic Coordinator and/or the Convenor.

Appendix I – DECLARATION FORM FOR SPRING SPORTS

2023-2024

SCHOOL: _____

Schools must declare their intentions to run Spring Sports by February 1st. For organizational purposes, please complete the following chart indicating the spring sports in which your school will be participating and send to the NRHSAA athletic coordinator prior to February 1st.

SPORT	BOYS and /or GIRLS	COACH'S NAME and /or SCHOOL CONTACT	E MAIL ADDRESSES
BASEBALL	BOYS' VARSITY		
BADMINTON	BOYS' and GIRLS' Novice / Junior		
	BOYS' and GIRLS' Senior HS / Open		
LACROSSE (Field)	BOYS' VARSITY		
RUGBY BOYS'	JUNIOR		
	SENIOR		
RUGBY	GIRLS'		
SLO PITCH	GIRLS' Tier 1 Tier 2		
SOCCER BOYS'	JUNIOR BOYS'		
	SENIOR BOYS' Tier 1 Tier 2		
SOCCER GIRLS'	GIRLS' Tier 1 Tier 2		
TRACK & FIELD	BOYS' and GIRLS' Novice / Junior / Senior		
ULTIMATE	COED		

An Appendix D must be completed for each sport / team that a school wants to participate in, and brought to the first sport specific meeting. The specific meeting time, date and location of the meeting will be communicated to the system by e mail from the NRHSAA Athletic Coordinator and/or the Convenor.

Appendix J – RECRUITMENT POLICY

Definition of Recruitment:

Recruiting is defined as a representative of a school, either directly or through another party, encouraging a student to attend a school other than that in whose catchment area he or she resides and/or within a shared catchment area for the purpose of being involved in extracurricular sport. The school representative could be a teacher, administrator, school district employee, school employee, student, parent, alumnus, or any person representing themselves as a school contact.

Rationale:

A recruiting prohibition discourages exploitation of students; prevents over emphasis of athletics; gives average student-athletes more opportunity to participate; discourages adults from jeopardizing a student's eligibility; and prevents misuse of athletic programs.

Indicators and Inducements for Athletic Purposes:

There may be many legitimate times that a school representative and/or coach of a school team will be in contact with students from another school. Therefore, indicators of recruiting have been developed to provide parameters of behavior and expectations for coaches and other school representative(s).

- A school representative shall not initiate contact with any student who does not attend, or does not directly feed into a school, in order to suggest, encourage or explain a transfer to a different school.
- A school representative shall not encourage any other person, including past and present players, to contact any student to suggest, encourage or explain a transfer to a different school.
- A school representative shall not permit a student who is not currently enrolled at a school, or whose present school does not directly feed into the representative's school, to participate in team practices or participate in scheduled team activities (including travel to games/events, team meetings or trips).
- A school representative shall not permit a student who is not currently enrolled at the representative's school, or whose present school does not directly feed into the representative's school, to attend "open gym" at the representative's school or attend spring or summer practices, games or camps specifically designated for enrolled students.
- A school representative shall not entice a student who is not currently enrolled at the representative's school, or whose present school does not directly feed into the representative's school, into transferring to the representative's school.
- Where a coach or school representative is approached by a student-athlete or representatives of student-athlete who is not enrolled at the school or at a feeder school, with inquiries concerning the school's sports teams or programs, the coach or school representative must direct the student-athlete or representative of the student-athlete to the school administration.

A student-athlete may not receive or be offered any remuneration of any kind or receive or be offered any inducement of any kind, which is not made available to all students who enroll in or apply to a school. B38 Inducements for athletic purposes include, but are not limited to:

- Offer or acceptance of money or other valuable consideration such as free or reduced tuition during the regular school year or summer school by any person associated with a school.
- Offer or acceptance of room, board, textbooks or clothing, or financial allotment for textbooks or clothing.
- Offer or acceptance of pay for work that is not performed or that is in excess of the amount regularly paid for such service.
- Offer or acceptance of free transportation by any person associated with the school.
- Offer or acceptance of a residence with any person associated with the school which would result with the student-athlete living with a non-custodial parent.
- Offer or acceptance of any privilege not afforded to non-athletes.
- Offer or acceptance of free or reduced rent for parents or guardians.
- Offer or acceptance of payments of moving expenses of parents or guardians or assistance with the moving of parents or guardians.
- Offer or acceptance of employment of parent (s) or guardian(s) in order to entice the family to move to a certain community if any person associated with the school makes the offer.
- Offer or acceptance of help in securing a post-secondary athletic scholarship.
- Offer or acceptance of the opportunity to gain significant playing time.
- Offer or acceptance of the opportunity to be associated with a more competitive team

Grade 8 Recruitment

A school representative(s) may make general presentations (not just athletic) to eighth grade students (not just athletes). There should be a diversity of presenters, speaking on a variety of topics to students of all interests.

When an eighth grade student or the parents of that student, contacts the coach or school representative about attending the representatives school, the coach or representative shall refer the student or parent to the appropriate school administration

High school coaches or their representatives may not attend grade school or youth club games for the purpose of evaluating and recruiting specific prospective athletes.

OPEN HOUSE – The intent of an open house is to allow incoming grade 8 students to gather information regarding curriculum, programs, and the admissions process. School representatives may provide general information to prospective incoming students but no specific details or enticements as to participation if they were to enroll.